



*Inspired by the Holy Spirit we are a Eucharistic community called by God
to share the love of Jesus Christ
and create a welcoming parish of renewal and mission.*

Holy Spirit Parish

Annual General Meeting & Town Hall Minutes

May 7th, 2023 12:00 PM

Attendees:

Pastor: Fr. Joseph Salihu

Parish Pastoral Councillors: Chair Kenton Peterson, Vice Chair Cam Choquette, Bev Hanson

Missing: Susan Burns, Aaron Pangilinan, Eric Lautsch

Parishioners: 186

Recording Secretary: Karen Klein

1) Minutes

a) Prayer and Welcome

Father Joseph welcomed everybody and thanked them for attending Mass encouraged everyone to stay for the AGM meeting, just before Mass ended. He led grace in the Hall before the pancake breakfast began.

b) Overview of AGM Agenda

Chair Kenton Peterson welcomed everybody and thanked the KofC for their great hospitality in hosting the pancake breakfast. He opened the meeting at 12:30 pm by reviewing the Agenda letting people know what to expect from the morning.

c) Voting Process

Kenton explained that there was not going to be an election due to nomination shortage. Six candidates were successfully elected by acclamation.

d) Introduction of Parish Pastoral Council – Kenton

Kenton introduced new council continuing; Bev Hanson, Eric Lautsch, Susan Burns. New Council members are; Cameron Choquette, Colleen Doepker, Thomas Igwe Paul Remi Poulin, Constance Mackenzie, and Arlyn Teves. The transition from old to new council will take place in September 2023.

e) Report on Parish Activities in the past year

i) Synod – Cam

Cam gave a report and update, supported by a PowerPoint presentation on the Synod. He reminded everyone that the Synod is not over, and it is an ongoing process. He and Louise Bitz attended the second part of the Synod, the Continental Phase. People from all over North America gathered and discussed 3 key themes:

1. Communion with Christ and One Another (trust)
2. Gifted through Baptism (greater inclusivity)
3. Sent Forth on Mission

The next session is the Universal Phase. It will be the compilation of all the documents from around the world. 'Instrumentum Laboris' (Latin for 'working instrument'), a working document for a general assembly of the Synod of Bishops in the Catholic Church - Summer of 2023.

ii) Reports from Committees

Included in Appendix 1 are the committee reports from Finance, Pastoral Care, and Faith Formation, Parish Life.

On behalf of the Liturgy Committee, Cam Choquette presented a verbal report that highlighted the work that the Committee does. Key duties include planning liturgical celebrations like Triduum and Christmas, coordinating ministry volunteers at mass, and helping support groups like Art & Environment. Over the past year, the committee helped coordinate the new Stations of the Cross alongside the Knights of Columbus and has planned and executed the Triduum liturgies.

Cam spoke about the need for volunteers across all ministries and across the various committees of the parish and invited attendees to consider volunteering at mass - especially in the summer when we experience some transience among volunteers. He expressed appreciation for everyone lending their time and talent to the parish.

f) Breakout sessions

Council Chairperson Kenton Peterson explained that attendees could form groups that would answer some questions pertaining to the life of the Parish. The data collected through the discussions would be aggregated and shared with the Pastor and Council so that they could prayerfully discern new and existing activities or initiatives that would improve parish life.

g) Closing prayer at tables & adjourn

The meeting was adjourned at 1:10 pm by Kenton Peterson.

APPENDIX 1: COMMITTEE REPORTS

Holy Spirit Parish Finance Committee 2023 AGM Report - Greg Kirzinger

Financial Update

- Current year to date (as of April 1) we are roughly break even as between operational expenses and contributions.
- Parishioners are still encouraged to switch to PAD.
- Inflation has increased expenses, however the finance committee has taken steps to increase interest earned on savings to help offset this.
- All covid subsidies are done. Expense management continues to be good.
- Financially the parish is healthy, however there is lots of work to be done on the building and grounds, and a break even operational budget over the long-term will not support maintenance and upgrades of the building.

Establishment of Building Committee

Sub-committee to finance, but includes a parishioner at large.

- One of the responsibilities of finance is to monitor maintenance of parish buildings and other properties.
 - o Over the last number of years this has been more active than monitoring, and finance committee members have been involved in the active planning and execution of maintenance and capital improvement projects.
- A subcommittee of finance is being established to take on this building maintenance role, so that the finance committee as a whole itself is put back into the monitoring role.
 - o Key objectives of the building committee are as follows:

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- Monitor and plan for facility and grounds maintenance along with building and maintenance staff.
- Development of a short term and long term plan for capital expenditures, maintenance and repairs.
- Coordinate major capital projects.?

Projects in the Parish – Previous year, and upcoming –

- Marion Shrine Refresh
- Stations of the Cross
- Hall Floor
- Replacements to toilets and urinals
 - o This will hopefully reduce water waste and decrease costs
- Rectory Renovation to be completed in 2023
- Replacing florescent lights with LED's as required.
- Various maintenance and cleaning of church major systems to ensure efficient operation and hopefully avoid unexpected breakdowns.

With this work, we should continue to have a functioning, welcoming and efficient church building to support all the activities of the parish.

If anyone is interested in joining the finance committee, or the building committee, please reach out to any finance committee member to discuss. Thank you for your financial support and consideration of giving back to the parish in whatever way you can.

FINANCIAL STEWARDSHIP

Gifts and Other Income for March 2023		Year to Date
Envelopes	\$22,021.16	\$63,452.51
PAD ^o	\$23,898.33	\$73,239.99
Loose	\$7,629.40	\$24,118.45
Other collections	\$9,195.50	\$25,426.05
Other Income	\$11,235.23	\$26,354.52
Total Income	\$73,979.62	\$212,591.52
Expenses		\$213,142.94
Surplus/(Shortfall)	\$4,632.39	(\$551.42)

^oPre-authorized debit giving program

PAD Enrollment - 303

PASTORAL CARE COMMITTEE

2023 AGM REPORT – Camille Rochon

My name is Camille Rochon and I am the chair of the Pastoral Care committee. Kelly Wormsbecker is the staff member that executes all that I am going to describe. What is all involved in the pastoral care committee?

Here is a brief description:

- Provide spiritual care
- Home visits for sick and elderly – bringing communion
- Arranging for the sacrament of Anointing of the sick
- When someone dies, meet with the family arranging the funeral, the prayers, the lunch and then bereavement through home visits and phone calls.
- Pre plan funerals
- November Mass of Remembrance- invite all the families for the Memorial Mass- for all that have died in the last year
- Train and organize volunteers for funeral hospitality, communion for the sick
- Support for caregivers
- Support the marginalized, direct them to the appropriate services, provide food, etc
- Arrange a weekly Mass for the residents at Stensrud lodge and support a team of volunteers that go to Stensrud weekly
- Lay preside funeral prayers (vigils)
- Lay preside Liturgy of the word outside the church, care facilities, funeral homes, etc.
- Charities committee, regarding the 5% that we as a church donate to various charities, preparing for meetings, etc
- Refugee committee, to be aware of the families arriving and their needs, etc, working with the refugee committee and provide support for the committee.
- Seniors Cards – promoting the afternoons of cards and bingo and support for the coordinator

As chair of this large ministry; volunteers are needed for home visits, bringing communion to the sick, funeral hospitality and other various projects related to pastoral care.

FAITH FORMATION COMMITTEE

2023 AGM REPORT - Ian Rana

Good afternoon. My name is Ian Rana and I am one of the members of the Faith Formation Committee, our other members include Fern Boutin, Thomas Igwe, Carly Normand, Masson Normand, Nathan Yaworski, and Erin Gratton.

This committee is filled with people who have a passion for our parish community, a desire to see our parish grow and flourish, and immense talent to be able to discern what is needed and how to create opportunities for those needs to be met. The Holy Spirit is truly working through this committee.

The role of the Faith Formation Committee is to promote and develop opportunities for lifelong faith formation aimed at assisting our parishioners in developing personal relationships with Jesus. It encompasses many aspects of faith development within our parish from Baptism to Sacramental Preparation for Children and Young Adults to RCIA, Marriage Preparation, and ongoing formation of all parishioners.

This year we have had over 100 babies Baptized, 120 children receive First Communion, 18 youth and young adults Confirmed, 4 adults journey through RCIA, and one child journey in RCIC, and many couples prepare for married life through Marriage Preparation. Our church is very much alive and full of new life and exciting moments!

During Lent we held the Stations of the Cross every Friday and were led by different groups of our parish each week. It was beautiful to pray the Stations of the Cross through different charisms. During the season of Easter the Knights of Columbus will be leading the Via Lucis- the way of light- Easter Stations of the Cross. We offered the Living Lent weekly emails that drew attention to different ways we can walk through Lent. We are looking at doing more of these emails. Also in Lent the bi-weekly Prayer Group began. This group meets for Praise and Worship, breaking open the Word and faith sharing in small groups.

Thanks to an anonymous donor we were able to distribute the Litany of Trust prayer cards on Divine Mercy Sunday. Our group will also be meeting with the Parish Life Committee and Matthew Courchene, Parish Life Director at St. John Bosco Parish to discuss Moving from Maintenance to Mission with our parish this month.

Our main focus areas are creating opportunities for the people of our parish to foster their faith and prayer life, feel strongly connected to their parish life, and to be disciples and create disciples as we go along our way. We meet as needed throughout the year to reconnect, discern, and plan.

Thank you for this opportunity to share with you about the Faith Formation Committee. If you have any great ideas feel free to contact any one of the members to share these or better yet join us.

PARISH LIFE COMMITTEE

2023 AGM REPORT – Mike Clancy

The Parish Life Committee is built around the need and desire among parishioners to gather as a community; it is in the sharing of the bread that we become friends. To this end, the committee is set up to assist other groups such as the Knights of Columbus in creating places for the parish to gather as a community; places such as pancake breakfasts, the annual Family Fun Day, Vacation Bible School and so forth.

We would very much like to represent our very diverse parish by having as many people join our group to share their views and opinions, and welcome interested people of all ages and backgrounds. Should you not wish to be on the committee but would like to help us put on these events, your assistance is gratefully

accepted – keep an eye on the parish bulletin for event information about volunteering your very valuable time; it makes our parish the special place it is. Besides, I like to think of our committee as the fun one so come on out and find out why!

Yours in Faith, Mike Clancy