

HOLY SPIRIT PARISH

114 Kingsmere Place, Saskatoon, SK S7J 3V7
306 374-1425 holyspiritsaskatoon.ca info@holyspiritsaskatoon.ca

PRE-AUTHORIZED DEBIT GIVING PROGRAM

Surname

First Name

Street Address

Postal Code

Telephone

I/We wish to donate through automatic payment beginning the month of _____ on the _____ (1st, 15th, etc.) day.

- I/We wish to donate \$ _____ weekly for church operating expenses
- I/We wish to donate \$ _____ monthly for church operating expenses

through

- Visa Account # _____ Expiry date _____
- M/C Account # _____ Expiry date _____
- Bank Debit - please attach to this form a blank cheque marked "VOID."

Changes can be made by contacting the parish office or submitting another form marked "revised."

An official receipt for income tax purposes will be issued at the end of each calendar year.

I/We understand that this authorization is in effect until cancellation in writing is provided to Holy Spirit parish office.

SIGNATURE

DATE

Guide to Pre-Authorized Giving Program

Frequently asked questions . . .

What is a Pre-authorized Giving Program?

It is a way to financially support the parish through weekly or monthly contributions from your personal bank account or major credit card. There is NO cost to participate. Normal operating expenses of the parish do not stop during holidays and this program helps provide ongoing services, ministries, and pastoral salaries year round.

How does it relate to the use of weekly envelopes?

If you choose to participate in the Pre-authorized Giving Program, it replaces the use of weekly envelopes.

What if I would like something to physically drop into the collection?

Request a box of parish envelopes and place an empty envelope in the basket.

Can I contribute to special collections including parish and diocesan collections?

Yes, all parishioners have the opportunity to contribute to special collections including Christmas, Easter, and all diocesan collections. A box of special envelopes for this purpose will be forwarded to you. For credit card giving, extra payments can be processed by the parish office on your authorization.

How do I sign up?

Signing up is easy. Fill out the form on the reverse side of this information sheet or the form included in the weekly parish bulletin. Indicate your preferred start date.

How soon will pre-authorized debits start?

You can indicate your preferred start date. For bank debit, the soonest would be the month following receipt of your form. For credit card, pre-authorized giving can start as soon as your authorization form is received.

How do I change information such as amount, bank/credit card number, frequency, or mailing address?

Fill out this form or contact the parish office 306 374-1425/info@holyspiritsaskatoon.ca

Do I receive a receipt for tax purposes?

Yes, all parishioners participating in the Pre-Authorized Giving Program receive an official receipt for income tax purposes for the calendar year at the same time as envelope givers.

Can I sign up for automatic contributions even if I am not registered with the parish or residing within the parish boundaries?

Yes. Anyone who would like to support Holy Spirit parish is encouraged to participate.

Thank you.